

LIMESDOWNE PETANQUE CLUB

RISK ASSESSMENT



Filename LPCRiskAssessmentFormv41

Activity/Event:	<i>(Enter name and date)</i>	Assessment Date:		<i>(Enter date)</i>		
		Review Date:		<i>(Normally 1 year after RA)</i>		
Assessment By:		Reference:		LPC RA __/2013		
Hazards Associated with Activity/Event	People most likely to be affected	Control Measures in Place	Impact (I)	Likelihood (L)	Risk (I x L)	Additional Measures
Pedestrians transiting the car park being struck by vehicles.	Players, spectators and children	<ul style="list-style-type: none"> Vehicle low speed limit in force. Access for emergency vehicles maintained. First aid kit located in the club hut. 	2	2	4	<ul style="list-style-type: none"> Strictly enforce speed limit. Brief the hazards to players and spectators paying special attention to the need to supervise young children. Nominated first aider in attendance. List of nominated first aiders to be displayed in the club hut. First aid safety sign to be displayed prominently on the outside of the club hut. To aid the emergency services the postal address of the club to be kept in the club hut.
Slips, trips and falls whilst gaining access to the terrains.	Players, spectators and children	<ul style="list-style-type: none"> Access to the terrains only possible via a path or concrete steps. Access for emergency vehicles maintained. First aid kit located in the club hut. 	2	2	4	<ul style="list-style-type: none"> Clear access routes of any leaves or debris. Brief people of any climatic factors e.g. rain, ice etc. Nominated first aider in attendance. List of nominated first aiders to

						<ul style="list-style-type: none"> • be displayed in the club hut. • First aid safety sign to be displayed prominently on the outside of the club hut. • To aid the emergency services the postal address of the club to be kept in the club hut.
Slips, trips and falls whilst moving around the terrains.	Players, spectators and children	<ul style="list-style-type: none"> • Terrains, paths and spectator areas are kept clear of leaves and debris. • Access for emergency vehicles maintained. • First aid kit located in the club hut. 	2	2	4	<ul style="list-style-type: none"> • Brief the people on the trip hazards presented by the raised terrain surrounds. • Brief people of any climatic factors e.g. rain, ice etc. • Nominated first aider in attendance. • List of nominated first aiders to be displayed in the club hut. • First aid safety sign to be displayed prominently on the outside of the club hut. • To aid the emergency services the postal address of the club to be kept in the club hut.
Boule striking a person.	Players, spectators and children	<ul style="list-style-type: none"> • Players to ensure that it is safe to throw their boule. • First aid kit located in the club hut. • Access for emergency vehicles maintained. 	2	1	2	<ul style="list-style-type: none"> • Ensure only designated spectator viewing areas are used by all non players. • Nominated first aider in attendance. • List of nominated first aiders to be displayed in the club hut. • First aid safety sign to be displayed prominently on the outside of the club hut. • Copy of the EPA insurance documentation to be retained in the club hut. • To aid the emergency services

						the postal address of the club to be kept in the club hut.
Novice/uninsured adults playing.	Players, spectators and children	<ul style="list-style-type: none"> • Novices hosted/supervised whilst playing to ensure safety. • In accordance with the club constitution they are only permitted to play for a specified number of weeks. 	2	1	2	<ul style="list-style-type: none"> • Nominated first aider in attendance. • List of nominated first aiders to be displayed in the club hut. • First aid safety sign to be displayed prominently on the outside of the club hut. • To aid the emergency services the postal address of the club to be kept in the club hut.
Children playing.	Players, spectators and children	<ul style="list-style-type: none"> • Parental consent and contact details required if parents not in attendance. • Children always play with experienced players to ensure safety and development of good habits. • Close supervision at all times. 	2	1	2	<ul style="list-style-type: none"> • Nominated first aider in attendance. • List of nominated first aiders to be displayed in the club hut. • First aid safety sign to be displayed prominently on the outside of the club hut. • To aid the emergency services the postal address of the club to be kept in the club hut.
People with disabilities playing.	Players, spectators and children	<ul style="list-style-type: none"> • Clear and level access for disabled people maintained. • Reasonable adjustments made to facilitate safe and comfortable play. 	2	2	4	<ul style="list-style-type: none"> • Nominated first aider in attendance. • List of nominated first aiders to be displayed in the club hut. • First aid safety sign to be displayed prominently on the outside of the club hut. • To aid the emergency services the postal address of the club to be kept in the club hut.
Boule striking a vehicle.	Car driver and passengers	<ul style="list-style-type: none"> • Players to ensure that it is safe to throw their boule. 	2	1	2	<ul style="list-style-type: none"> • Copy of the EPA insurance documentation to be retained in the club hut.

Articles falling/sliding off the terrain surrounds	Players, spectators, children and vehicles.	<ul style="list-style-type: none"> • Players to ensure that it is safe to place articles on the terrain surround. 	2	2	4	<ul style="list-style-type: none"> • Brief people of any climatic factors e.g. rain, ice etc. that may make the terrain surrounds unsuitable for placing articles on them.
Access to tools and equipment stored in the club hut.	Players, spectators and children	<ul style="list-style-type: none"> • Club hut kept open during events. • Access restricted to nominated club members. • Club hut kept locked when not in use. 	2	1	2	<ul style="list-style-type: none"> • Sharp/dangerous tools to be stored in designated lockers/cupboards.
Sources of ignition stored in or adjacent to the club hut.	Players, spectators and children	<ul style="list-style-type: none"> • Club hut kept open during events. • Club hut kept locked when not in use. 	2	2	4	<ul style="list-style-type: none"> • All sources of ignition are removed from the club hut and its environs. • Provision of a fire extinguisher which is to be positioned outside the hut when the hut is in use.
Flammable materials stored in or adjacent to the club hut.	Players, spectators and children	<ul style="list-style-type: none"> • Club hut kept open during events. • All non essential flammable materials are removed from the club hut and its environs. 	2	2	4	<ul style="list-style-type: none"> • Provision of a fire extinguisher which is to be positioned outside the hut when the hut is in use.
Smoking causing ignition.	Players, spectators and children	<ul style="list-style-type: none"> • Sand buckets provided. • No smoking on the terrain or near the club hut. 	2	2	4	
<i>Enter in this column all Hazards/Risk</i>	<i>P: Players O: Officials S: Spectators Pu: Public M: Media</i>	<i>Enter in this Column the details of the control measures or provide a reference to a standard procedure</i>	<i>1: Trivial 2: Minor 3: Moderate 4: Major</i>	<i>1: Unlikely 2: Possible 3: Probable 4: Certain</i>	<i>Evaluate the residual risk: 1-5: Low 6-10: Medium 11-16: High</i>	

Guidance Check list for evaluation of Hazards/Risk factors



Examples of hazards/risk factors that may be included in an Activity/Event Risk Assessment

Activity / event:	Date:
Hazard /Risk factor	Control measure required
1. Responsible officer for activity/event:	
2. Site: 2.1 Review access for pedestrians and vehicles 2.2 Collision between pedestrian and vehicles 2.3 Playing areas inspection before use 2.4 Trip Hazards 2.5 Marquees and Tents 2.6 Access available for emergency services 2.7 First aid facilities available 2.8 Suitable storage provided for equipment 2.9 Mixing of players and spectators 2.10 Blocked means of escape	
3. Fire 3.1 Sources of ignition 3.2 Catering equipment 3.3 Vehicles and their fuel 3.4 Packing materials and litter 3.5 Fire in tent or marquee 3.6 Sources of Oxygen - high winds 3.7 Positioning of catering equipment 3.8 Emergency services access 3.9 Fire safety equipment-	
4. Participants: 4.1 Boule striking player or spectator 4.2 Other injury to player or spectator 4.3 Registration and consent 4.4 Parental consent for young participants provided	
5. Spectators 5.1 Spectator areas inspected 5.2 Safety certificate available for spectator facilities 5.3 Limitations imposed on viewing areas available to spectators	
7. Notifications: 7.1 Emergency services informed of event 7.2 Media informed of event 7.3 Police support required 7.4 Ambulance service support required 7.5 Fire service support required	
Risk factors reviewed by:	Date:

Use the above factors as appropriate for the event circumstances.